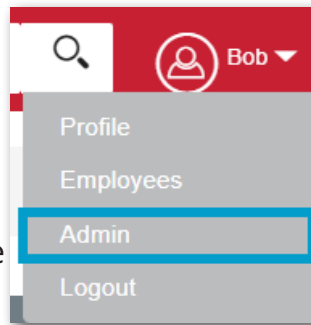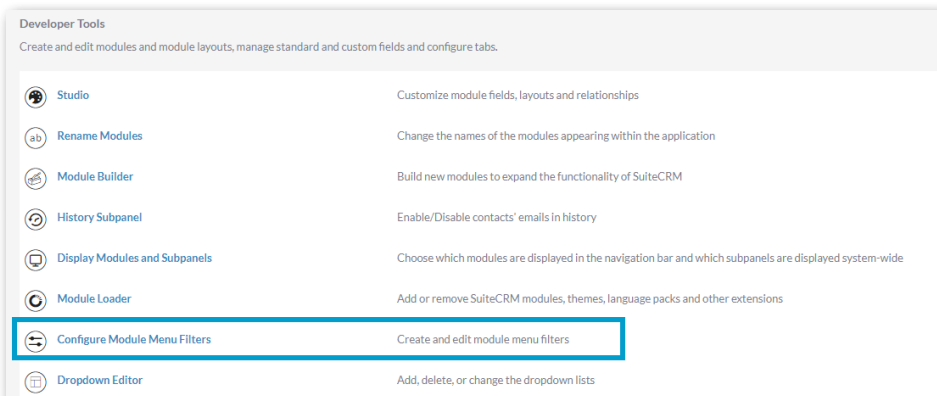# fibreCRM

HEART OF THE PRACTICE

Visit **support.fibrecrm.com** for more info or contact your CRM Manager
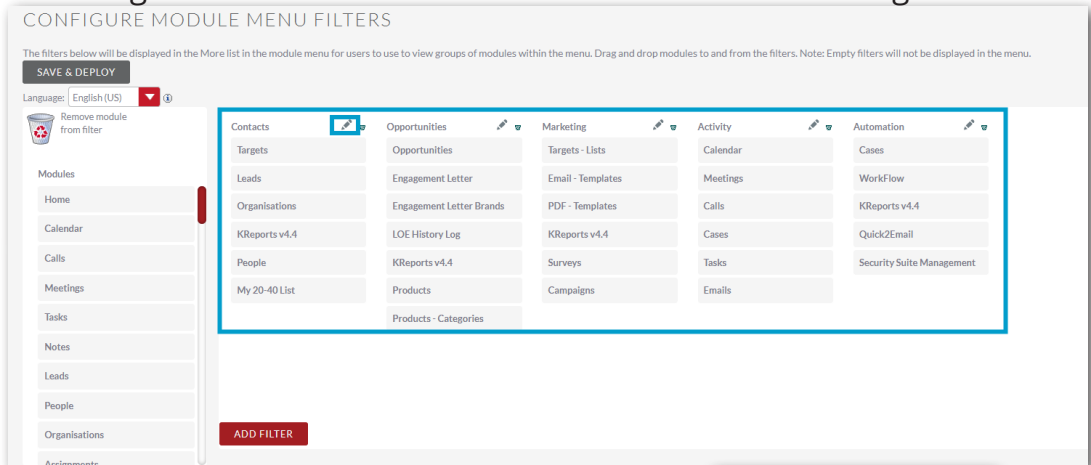
Configure Selection on the Navigation Menu

1. To move around the CRM you'll use the **Navigation Menu** located at the top of the screen. The navigation menu is broken down into sections that contain different modules in each one. To edit what is shown in the Navigation Menu, navigate to your username in the top right hand corner and in the drop down list select **Admin**.
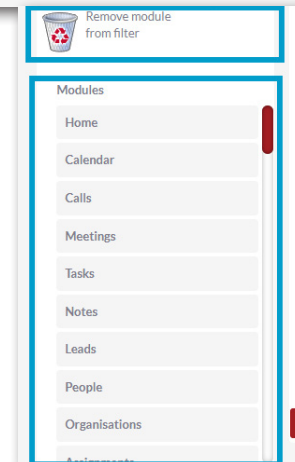
2. Scroll down to **Developer Tools** and then select **Configure Module Menu Filters**.

3. On the **Configure Module Menu Filters** page you'll see the list of sections you currently have in your menu these are called **Filters**. Below the Filter headings you'll see the list of **Modules** currently listed on your menu. To rename a Filter to something different in the menu select the **Pencil Icon** to the right of the name. Type in what you'd like to change it and then click out of the box to finish the change.

6. To add a Module to a Filter, select the Module you require from the **Modules List** on the left hand side and then drag and drop the Module into the Filter you would like. To change the order of the modules in the filter just drag and drop the Modules again. To remove a Module from a Filter drag and drop the module into the **Remove Module From Filter** bin located above the Modules List.

7. Once you've made all your changes click **Save & Deploy**. Any changes you've made will now be available in the **Navigation Menu**.